



CONTACT



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TOOLS

- JIRA
- MS-OFFICE
- Confluence
- SharePoint
- Clarity-PPM
- SQL
- Power BI

CORE COMPETENCIES

- Project Management
- Project Quality
- Resource Management
- Budgeting and Cost Analysis
- Complex Problem-Solving skills
- Communication Skills
- Attention to Details

LANGUAGES

English

Hindi

Marathi

EDUCATION

BCA (Computer Application)
SNDT Women's University
JUNE'14-MARCH'17

HSC | MAHARASHTRA BOARD
JUNE'12-FEB'14

SSC | MAHARASHTRA BOARD
MARCH'12

MONIKA RAMESH UBALE

Data Analyst

SUMMARY

I am a highly motivated professional with almost 4.9 years of experience in IT service management, project management (PMO), quality assurance and end-to-end project execution.

Worked on multiple projects, applying management principles & Agile methodology.

To seek a challenging career in a dynamic organization that offers an opportunity to move in an organizational hierarchy with continuous learning & growth.

WORK EXPERIENCE

HERE Technologies.

Aug 2019 – Present

- Assisting manager on work plans, project schedules, Budgets and resources planning.
- Training and mentoring new resources for timely execution of project scope.
- Connect with teams and managers on Scrum meetings to share project updates and collect feedback for M.O.M.
- Handling team data like Performance reports in excel, KPIs, Time and Motion reports and documenting all reports on Confluence.
- Conducting project demos and presentations to deliver project-related updates to stakeholders.
- Knowledge of SQL, Ticketing tools, SDLC and experience in managing the SLAs, Escalations and Cross-Functional Projects.

Accenture Pvt Ltd (GIS Analyst)

April 2018 – Feb 2019

ACHIEVEMENT AND CERTIFICATION

- Winner of Rising Star Award in FQ1 – 2019 & FQ2 – 2021.
- Achieved multiple “spot recognitions” for helping other teams, consistency in achieving metrics, KPI, sharing ideas and performing quality checks.
- Golden IMPULSE Award.
- Operational Excellence Award.

DECLARATION

I do hereby declare that the information mentioned above is true to the best of my knowledge.

Monika Ubale